

**Town of Henderson
12105 Town Barn Rd.
Henderson, NY 13650
Town Board Meeting
May 14, 2024**

A regular meeting of the Town Board of the Town of Henderson, County of Jefferson and the State of New York was held at 12105 Town Barn Rd.at 7:00PM, on the 14th day of May 2024.

PRESENT:	Edwin Glaser	----	Supervisor
	Matthew Owen	----	Councilperson
	Torre Parker Lane	---	Councilperson
	David Poulin	---	Councilperson
	Lindsay Witmer	---	Councilperson
	Wendy Flagg	---	Town Clerk

Old Business Public Comments: Ginger Cook – Concerns over March 12th meeting minutes not amended and Engineering cost amendments.
Sally Jones – Concerns with sewer expense breakdown. Inquired about STEP tank cost and breakdown and sewer project.

MOTION

MINUTES

On a motion of Councilperson Owen, second by Councilperson Witmer following motion was.

ADOPTED	Ayes 3	Owen, Poulin, Witmer
	Nays 0	
	Recuse	Glaser, Parker Lane

Motion to approve minutes from April 9, 2024 with amendment by Councilperson Poulin Councilperson Witmer feels Clerk’s minutes were grossly inaccurate Councilperson Poulin’s were accurate.

MOTION

MINUTES

On a motion of Councilperson Owen, second by Councilperson Parker Lane following motion was.

ADOPTED	Ayes 3	Glaser, Owen, Poulin, Parker Lane
	Nays 0	
	Absent	Witmer

Motion to approve minutes from May 2, 2024 Special Town Board Meeting

MOTION

AUDIT OF CLAIM

On a motion by Councilperson Owen, seconded by Councilperson Parker Lane, the following motion was

ADOPTED Ayes 5 Glaser, Witmer, Poulin, Owen, Parker- Lane
 Nays 0

Motion to authorize payment of abstract #5 include vouchers 24-00261– 24-00343 for a total amount of \$123,706.04.

Summary by Payable Account

<u>Payable Acct</u>	<u>Total Amount</u>
General	\$76,385.61
Highway	\$29,138.71
Water Dist. 1	\$1,835.01
Water Dist. 2	\$2,460.00
Special Lighting Dist.	\$539.19
Trust & Agency	\$1049.52
Sewer Capital Fund	\$12,298.00

Review of quote from Advance Business Systems to upgrade internet equipment was presented to Board. Request for two other quotes was requested by Board.

Henderson Fire Auxiliary purchased flags for Town beautification and requested Town pay for 1/3 of cost.

MOTION

FLAG REBURSEMENT TO HENDERSON FIRE AUXILIARY

On a motion by Councilperson Witmer, second by Councilperson Owen the following motion was

ADOPTED Ayes 5 Glaser, Poulin, Owen, Parker-Lane, Witmer
 Nays 0

Motion to reimburse Henderson Fire Auxiliary a total of \$136.85 for flags purchased toward beautification of Town. The cost is 1/3 of the total.

MOTION

WATER DISTRICT #1 RESERVE FUNDS ADDITION

On a motion by Councilperson Parker Lane, second by Councilperson Owen the following motion was

ADOPTED Ayes 5 Glaser, Poulin, Owen, Parker-Lane, Witmer
 Nays 0

Motion to move \$20,000.00 of Water District 1 Fund Balance to current reserve account

MOTION

WATER DISTRICT #2 RESERVE FUNDS ADDITION

On a motion by Councilperson Parker Lane, second by Councilperson Owen the following motion was

ADOPTED Ayes 5 Glaser, Poulin, Owen, Parker-Lane, Witmer
 Nays 0

Motion to move \$15,000.00 of Water District 2 Fund Balance to current reserve account

MOTION

SUPERVISOR REPORT

On a motion by Councilperson Parker Lane, second by Councilperson Owen the following motion was

ADOPTED Ayes 5 Glaser, Poulin, Owen, Parker-Lane, Witmer
 Nays 0

Motion to accept April Supervisor's report as presented by Supervisor Glaser.

Town Board members were provided with a copy of the monthly revenues and appropriations report.

Pat Scordo from GYMO Engineering gave sewer update. Project going out for bid tomorrow, May 15th, bid walk through May 29th and open bids on June 27th. The bid process was discussed with Board members.

MOTION

SPECIAL BOARD MEETING FOR SEWER PROJECT

On a motion by Councilperson Poulin, second by Councilperson Witmer the following motion was

ADOPTED Ayes 5 Glaser, Poulin, Owen, Parker-Lane, Witmer
 Nays 0

Motion to hold Special Meeting to discuss Sewer Project for District #1 on Thursday May 23, 2024 at 7:00 Pm at 12105 Town Barn Rd., Henderson, NY and to continue to hold Special Meetings every 2nd Wednesday of each month at 7:00PM at Town Offices, 12105 Town Barn Rd, Henderson, NY, to review and update progress on sewer district.

MOTION

AMENDMENT #4 FOR GYMO ENGINEERING SEWER DIST #1

On a motion by Councilperson Owen, second by Councilperson Parker Lane the following motion was

ADOPTED Ayes 5 Glaser, Owen, Parker-Lane, Poulin, Witmer
Nays 0

Motion to agree to pay amendment #4 for additional services performed by Engineer for Sewer Dist. #1 for \$19,400.00.

The 12th annual Shelter Box Race will be held June 1, 2024. About 150-175 riders have registered for event which offers three different routes to choose from a 52-mile, 28 mile and 14-mile family ride are available to choose from.

Zoning Enforcement Officer Eric Sheldon reviewed the history of Sawyers Bay with the Board. Concerns with multiple trailers/ campers on lots, abandon campers and trouble contacting out of area owners are just a few issues.

Board allows Supervisor Glaser to move forward on offer from T-Mobile to place antennas on top of water tower with Town Attorney's overview of agreement.

Councilperson Witmer spoke with Clayton Local Development Corporation who said they have room to add Town of Henderson to their schedule. They will help us move forward with lake front revitalization plans and the grant for LWRP.

MOTION

CLAYTON LOCAL DEVELOPMENT CORPORATION

On a motion by Councilperson Witmer, second by Councilperson Owen the following motion was

ADOPTED Ayes 4 Poulin, Owen, Parker-Lane, Witmer
Nays 1 Glaser

Motion to approve spending \$7500.00 to Clayton Local Development Corporation to help Town move forward with waterfront revitalization plans.

Solar revision laws have been completed and committee asks to have revisions sent to Jefferson County Planning for 239-m review.

MOTION

SOLAR LAW REVISIONS SENT TO JEFFERSON COUNTY PLANNING 239-M REVIEW

On a motion by Supervisor Glaser, second by Councilperson Parker Lane the following motion was

ADOPTED Ayes 5 Glaser, Poulin, Owen, Parker-Lane, Witmer
Nays 0

Motion to send Solar Law revisions to Jefferson County Planning for 239-m review.

MOTION

PUBLIC HEARING FOR SOLAR LAW REVISIONS

On a motion by Councilperson Owen, second by Councilperson Parker Lane the following motion was

ADOPTED Ayes 5 Glaser, Poulin, Owen, Parker-Lane, Witmer
 Nays 0

Motion to schedule Public Hearing for Solar Law revisions for June 11, 2024 at 7:00PM to be held at Town Offices located at 12105 Town Barn Rd., Henderson, NY

Councilperson Poulin asks Board for approval to send letter of intent to New York Forward for no cost revitalization grant for downtown of hamlet from Fire station to Route 3 and Town Barn Rd. to Henderson playground. Board allows.

PUBLIC COMMENTS:

Judi McKee-Sanders – questions procurement policy in regard to Clayton Local Development Corp.

Eric Sheldon, Enforcement Officer- Unsafe Buildings process is Board moving forward with proceedings

Ginger Cook – concerns with Engineering amendments for sewer project cost, concerns with sewer project and that other citizens have concerns of project

Sally Jones – Concerns with abstract company and possible conflict of interest

MOTION

EXECUTIVE SESSION ENTER

On a motion by C, seconded by Councilperson Parker Lane, the following motion was

ADOPTED Ayes 5 Glaser, Witmer, Poulin, Owen, Parker- Lane
 Nays 0

Motion to enter into executive session to discuss pending litigation against the Town.

MOTION

EXECUTIVE SESSION EXIT

On a motion by Supervisor Glaser, seconded by Councilperson Owen, the following motion was

ADOPTED Ayes 5 Glaser, Witmer, Poulin, Owen, Parker- Lane
 Nays 0

Motion to exit executive session.

Meeting to adjourn by Supervisor Glaser second by Councilperson Owen the meeting was adjourned. Carried unanimously.

Respectfully submitted,

Wendy Flagg / Town Clerk/Collector

All Town meetings held at
12105 Town Barn Rd., Henderson, NY 13650

May 15	(Wednesday)	Zoning Board Meeting	6:00PM
May 20	(Monday)	Recreation Commission Meeting	6:00PM
May 23	(Thursday)	Special Town Board Meeting	7:00PM
May 27	(Monday)	Memorial Day Town Offices Closed	
May 28	(Tuesday)	Grievance Day	10:00am-Noon & 6pm-8pm
June 04	(Tuesday)	Planning Board Meeting	5:00PM
June 11	(Tuesday)	Town Board Meeting	7:00PM
June 12	(Wednesday)	Special Town Board Meeting Sewer	7:00PM
June 19	(Wednesday)	Juneteenth Town Offices Closed	
June 24	(Monday)	Recreation Commission Meeting	6:00PM
July 02	(Tuesday)	Planning Board Meeting	5:00PM
July 04	(Thursday)	Fourth of July All Town Offices Closed	
July 09	(Tuesday)	Town Board Meeting	7:00PM
July 10	(Wednesday)	Special Town Board Meeting Sewer	7:00PM
July 17	(Wednesday)	Zoning Board of Appeals Meeting	6:00PM
July 22	(Monday)	Recreation Commission Meeting	6:00PM