

**Town of Henderson
12105 Town Barn Rd.
Henderson, NY 13650
Public Hearing /Town Board Meeting
June 11, 2024 7:00PM**

1. Pledge
2. Public Hearing/ Proposed Solar Law Changes
3. Public Comments “Old Business”
4. Minutes
5. Pay The Bills
6. Supervisor Report
7. Recreation Employee Approval
8. Pittsburg Tank quote (Inspection for water tower)
9. Comprehensive Plan Update
10. Local Law 37 implementation, Monthly Reports
11. Answering email protocol
12. Nexamp Community Host agreement funds
13. Lessons learned from Sewer Dist #1 Bond Counsel
14. Highway law 284 agreement
15. Fund Policy review Water system/ Highway Dept equipment
16. Town Law revisions #27 (Investments) & # 73 (Boating)
17. Sandwich Board to advertise town government events
18. Garbage removal for businesses

19. Board & Public Comments

20. Executive Session pending litigation & Personnel issue

And any other business that might come before the Town Board!!

P.O. Type: All
 Range: First to Last
 Format: Detail with Line Item Notes First Enc Date Range: First to 12/31/24
 Vendors: All Include Non-Budgeted: Y Bid: Y State: Y Other: Y Exempt: Y
 Rcvd Batch Id Range: First to Last Prior Year Only: N * Means Prior Year Line

PO #	PO Date	Vendor	Amount	Charge Account	Acct Type	Description	Contract PO Type	Stat/Chk	Enc Date	Rcvd Date	Chk/Void Date	Invoice
24-00347	06/11/24	BROWN005 BROWNELL ABSTRACT CORP										
1		SEWER EASEMENT SERVICES	2,430.00	HF-8197-21	E Admin;	Engineering Fees	R		06/11/24	06/11/24		161957
		CONDEMNATION OF CRITICAL SWR EASEMENTS SERVICES										
24-00348	06/11/24	GYMOA005 GYMO ARCHITECTURE, ENGINEERING										
1		CONSTRUCTION PHASE DOCUMENTS	22,153.50	HF-8197-21	E Admin;	Engineering Fees	R		06/11/24	06/11/24		2024 00183
2		SURVEY	625.00	HF-8197-21	E Admin;	Engineering Fees	R		06/11/24	06/11/24		2024 00183
3		EASEMENTS	10,340.00	HF-8197-21	E Admin;	Engineering Fees	R		06/11/24	06/11/24		2024 00183
			33,118.50									
24-00349	06/11/24	ORRICK005 ORRICK HERRINGTON & SUTCLIFFE										
1		BAN PROF SERVICES	4,300.00	HF-8197-21	E Admin;	Engineering Fees	R		06/11/24	06/11/24		43502-2-500/700
24-00350	06/11/24	KENDA005 KENDALL, WALTON, & BURROWS										
1		SPECIAL EASEMENT SERVICES	890.00	HF-8197-21	E Admin;	Engineering Fees	R		06/11/24	06/11/24		7136
24-00351	06/11/24	ADVANO10 ADVANCED BUSINESS SYSTEMS INC										
1		MONTHLY IT CONTRACT	300.00	A0-1620-4	E Operations of Plant/Bldgs - Contractual	R			06/11/24	06/11/24		609993
24-00352	06/11/24	ADVANO10 ADVANCED BUSINESS SYSTEMS INC										
1		UPGRADE INTERNET EQUIP DEPOSIT	787.61	A0-1620-4	E Operations of Plant/Bldgs - Contractual	R			06/11/24	06/11/24		2024
24-00353	06/11/24	ASSOC020 THE ASSOCIATION OF TOWNS										
1		AOT ANNUAL MEMBERSHIP 2024	1,000.00	A0-1920-4	E Municipal Association Dues - Contractual	R			06/11/24	06/11/24		8813003726
24-00354	06/11/24	ATCEN005 AT CENTRAL NY, LLC										
1		08 INTERNATIONAL TRANNY REPAIR	15,620.26	DA-5130-4	E Machinery; Contractual	R			06/11/24	06/11/24		5/9/2024
24-00355	06/11/24	BELLE010 BELLEVILLE HENDERSON FFA										
1		FFA HANGING BASKETS / 40	480.00	A0-8510-40	E Comm Beautification; FFA Contractual	R			06/11/24	06/11/24		

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Item Description					Acct Type Description					
24-00367	06/11/24	CONVERSE LABORATORIES, INC	Continued							
2 APRIL WTR QUALITY			124.00	FH-8210-40	E Testing	R	06/11/24	06/11/24		69578
			248.00							
24-00368	06/11/24	COSTELLO COONEY & FEARON, PLLC								
1 HOVEY ISLAND/SECOND OPINION			3,915.80	A0-1420-41	E Law/Attorney; HOVEY ISLAND LAWSUIT	R	06/11/24	06/11/24		263107
24-00369	06/11/24	DETAI005 DETAIL THIS, LLC								
1 UNDERCOATING/SALT -DUMP TRUCKS			1,170.00	DA-5130-4	E Machinery; Contractua]	R	06/11/24	06/11/24		69995
24-00370	06/11/24	DEBOR005 DEBORAH FARGO								
1 FARGO/ARPL MILEAGE			36.18	A0-1410-40	E Town Clerk Contractua]	R	06/11/24	06/11/24		APRIL
24-00371	06/11/24	WESCO005 EUNICE WESCOTT								
1 2024 BAR SERVICES			122.50	A0-3610-4	E BAR - Contractua]	R	06/11/24	06/11/24		2024 BAR SVCS
24-00372	06/11/24	FRONT005 FRONTIER								
1 WTR PLANT ALARM			95.81	F0-8310-4	E Contractua]	R	06/11/24	06/11/24		5/22/24
2 WTR PLANT ALARM			95.81	FH-8310-4	E Contractua]	R	06/11/24	06/11/24		5/22/24
			191.62							
24-00373	06/11/24	INGER005 GREGORY INGERSON								
1 WTR DIST CONSULTING MAY 2024			100.00	F0-8310-4	E Contractua]	R	06/11/24	06/11/24		6/1/24
2 WTR DIST CONSULTING MAY 2024			100.00	FH-8310-4	E Contractua]	R	06/11/24	06/11/24		6/1/24
			200.00							
24-00374	06/11/24	HAUNW005 HAUN WELDING SUPPLY INC.								
1 METAL BLADE			99.00	DA-5132-4	E Garage; Contractua]	R	06/11/24	06/11/24		135462
24-00375	06/11/24	FASTE005 HIAMATHA FASTENERS								
1 BOLTS/NUTS SUPPLIES			44.63	DA-5130-4	E Machinery; Contractua]	R	06/11/24	06/11/24		8652889
24-00376	06/11/24	JEFFERSON COUNTY RECYCLING								
1 INCOMING WASTE			749.28	A0-8160-41	E Refuse & Garbage; Incoming Waste Fees	R	06/11/24	06/11/24		
24-00377	06/11/24	JEFFERSON COUNTY RECYCLING								
1 INCOMING WASTE			407.40	A0-8160-41	E Refuse & Garbage; Incoming Waste Fees	R	06/11/24	06/11/24		

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24-00378	06/11/24	JEFFERSON COUNTY RECYCLING	1 INCOMING WASTE	847.56	A0-8160-41	E	Refuse & Garbage; Incoming Waste Fees	R		06/11/24	06/11/24		
24-00379	06/11/24	JEFFERSON COUNTY RECYCLING	1 RECYCLE CONTAINERS	600.00	A0-8160-4	E	Refuse & Garbage - Contractual	R		06/11/24	06/11/24		
24-00380	06/11/24	JOHNSON NEWSPAPER CORPORATION	1 PUBLIC NOTICE - PLANNING BOARD JUNE HEARING	301.02	A0-1670-4	E	Central Printing & Mailing - Contractual	R		06/11/24	06/11/24		W7285
24-00381	06/11/24	JOHNSON NEWSPAPER CORPORATION	1 SWR DIST BID AD	1,444.98	A0-1670-4	E	Central Printing & Mailing - Contractual	R		06/11/24	06/11/24		7939
			2 ZONING LAW REVISIONS	82.91	A0-1670-4	E	Central Printing & Mailing - Contractual	R		06/11/24	06/11/24		8178
			3 SPECIAL TOWN MTG - SWR DIST 1	67.76	A0-1670-4	E	Central Printing & Mailing - Contractual	R		06/11/24	06/11/24		8085
				1,595.65									
24-00382	06/11/24	JPMOR005 JP MORGAN	1 REC WRISTBANDS	12.41	A0-7140-4	E	Recreation Contractual	R		06/11/24	06/11/24		
			2 BASEBALL FIELD CLAY	428.40	A0-7110-4	E	Parks Contractual	R		06/11/24	06/11/24		
			3 OFFICE SUP/PARADE/ORRICK	481.42	A0-1620-4	E	Operations of Plant/Bldgs - Contractual	R		06/11/24	06/11/24		
			4 TURNING STONE/TUG HILL CONF	107.00	A0-8020-41	E	Planning Board; Contractual	R		06/11/24	06/11/24		
				1,029.23									
24-00383	06/11/24	JOHNA005 JOHN ALLEN SANITATION SERVICE,	1 PORTA JON - BOAT LAUNCH	120.00	A0-5720-40	E	Docks, Piers, & wharves; Contractual	R		06/11/24	06/11/24		234095
24-00384	06/11/24	KAREN005 KAREN RICHMOND	1 2024 BAR SERVICES GRIEVANCE DAY SERVICE	100.00	A0-3610-4	E	BAR - Contractual	R		06/11/24	06/11/24		2024
24-00385	06/11/24	KATHY005 KATHY L. SIDMORE	1 BUS PERMIT SERVICES - MILES	29.41	A0-7140-4	E	Recreation Contractual	R		06/11/24	06/11/24		
24-00386	06/11/24	KENDA005 KENDALL, WALTON, & BURROWS	1 GENERAL MATTERS	18,863.50	A0-1420-40	E	Law/Attorney - Contractual	R		06/11/24	06/11/24		7135
24-00387	06/11/24	KENDA005 KENDALL, WALTON, & BURROWS	1 SUN COMMUNITY LEGAL SERVICES	240.00	A0-1420-40	E	Law/Attorney - Contractual	R		06/11/24	06/11/24		7138

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24-00388	06/11/24	KSSTA010 KS STATEBANK										
		1 EXCAVATOR LEASE PYMT	27,806.40	DA-9789-6		E	Other Debt; Principal	R	06/11/24	06/11/24		
		2 EXCAVATOR LEASE PYMT	1,624.71	DA-9789-7		E	Other Debt; Interest	R	06/11/24	06/11/24		
			29,431.11									
24-00389	06/11/24	LAFLA005 LAFLAMIE FUELS										
		1 GASOLINE	654.42	DA-5142-40		E	SNOW Removal; FUEL	R	06/11/24	06/11/24		8038003
24-00390	06/11/24	LAFLA005 LAFLAMIE FUELS										
		1 DIESEL	1,774.69	DA-5142-40		E	SNOW Removal; FUEL	R	06/11/24	06/11/24		8011774
		2 DIESEL	943.42	DA-5142-40		E	SNOW Removal; FUEL	R	06/11/24	06/11/24		7966474
		3 GASOLINE	556.71	DA-5142-40		E	SNOW Removal; FUEL	R	06/11/24	06/11/24		7966474
			3,274.82									
24-00391	06/11/24	LAWSO005 LAWSON PRODUCTS, INC										
		1 SUPPLIES	190.24	DA-5130-4		E	Machinery; Contractual	R	06/11/24	06/11/24		9311529190
24-00392	06/11/24	CAGMI005 LEE T. CAGWIN										
		1 2024 BAR SERVICES	150.00	A0-3610-4		E	BAR - Contractual	R	06/11/24	06/11/24		2024
24-00393	06/11/24	CONTI010 MICHAEL CONTINO										
		1 2024 BAR SERVICES	150.00	A0-3610-4		E	BAR - Contractual	R	06/11/24	06/11/24		2024
24-00394	06/11/24	NATIO005 NATIONAL GRID										
		1 UTILITY	362.61	A0-1620-4		E	Operations of Plant/Bldgs - Contractual	R	06/11/24	06/11/24		
		2 UTILITY	28.77	A0-7110-4		E	Parks Contractual	R	06/11/24	06/11/24		
		3 UTILITY	32.51	A0-5720-40		E	Docks, Piers, & Wharves; Contractual	R	06/11/24	06/11/24		
		4 UTILITY	58.47	A0-8160-4		E	Refuse & Garbage - Contractual	R	06/11/24	06/11/24		
		5 UTILITY	532.07	SL-5182-4		E	Contractual	R	06/11/24	06/11/24		
		6 UTILITY	239.18	FO-8310-4		E	Contractual	R	06/11/24	06/11/24		
		7 UTILITY	239.17	FH-8310-4		E	Contractual	R	06/11/24	06/11/24		
			1,492.78									
24-00395	06/11/24	NYSOP005 NYSOPRHP										
		1 BUS PERMIT	75.00	A0-7140-4		E	Recreation Contractual	R	06/11/24	06/11/24		2024 REC
24-00396	06/11/24	NYSSTE005 NYS TEAMSTERS COUNCIL										
		1 JULY HEALTH INSURANCE	3,346.58	A0-9060-8		E	Health Insurance	R	06/11/24	06/11/24		
		2 JULY HEALTH INSURANCE	10,597.74	DA-9060-8		E	Hospital & Medical; Employee Benefits	R	06/11/24	06/11/24		

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24-00396	06/11/24	NYSTE005 NYS TEAMSTERS COUNCIL	Continued									
		3 JULY HEALTH INSURANCE	1,049.52	TA-040-0	G Health Insurance	R		06/11/24	06/11/24	06/11/24		
			14,993.84									
24-00397	06/11/24	NYSTE005 NYS TEAMSTERS COUNCIL										
		1 JULY COBRA HEALTH INSURANCE	1,303.00	A0-9060-8	E Health Insurance	R		06/11/24	06/11/24	06/11/24		
24-00398	06/11/24	GREEN005 O.D. GREENE										
		1 SUPPLIES	132.83	DA-5132-4	E Garage; Contractual	R		06/11/24	06/11/24	06/11/24		
		2 SUPPLIES	110.14	A0-8160-4	E Refuse & Garbage - Contractual	R		06/11/24	06/11/24	06/11/24		
			242.97									
24-00399	06/11/24	OFFIC005 OFFICE OF THE STATE COMPTROLLER										
		1 APRIL JUSTICE REPORT	863.00	A0-1110-41	E Justice Reports to State	R		06/11/24	06/11/24	06/11/24		
24-00400	06/11/24	PATTY005 PATTYCAKE'S TIRE REPAIR										
		1 TIRE MOUNT	277.00	DA-5130-4	E Machinery; Contractual	R		06/11/24	06/11/24	06/11/24		9844
24-00401	06/11/24	PRICE005 PETER M. PRICE										
		1 2024 BAR SERVICES	50.00	A0-3610-4	E BAR - Contractual	R		06/11/24	06/11/24	06/11/24		
24-00402	06/11/24	PHILS005 PHIL'S PAVING										
		1 SNOWSHOE RD/PAVING REPAIRS	5,380.00	DA-5112-21	E Permanent Rd; Snowshoe Road Building	R		06/11/24	06/11/24	06/11/24		5/28/24
24-00403	06/11/24	PTSUP005 P&T SUPPLY AND SERVICES, INC.										
		1 MONTHLY O&M	1,382.79	FO-8310-4	E Contractual	R		06/11/24	06/11/24	06/11/24		60822
		2 MONTHLY O&M	1,382.79	FH-8310-4	E Contractual	R		06/11/24	06/11/24	06/11/24		60822
			2,765.58									
24-00404	06/11/24	RURAL005 RURAL HILL SAND & GRAVEL CORP.										
		1 GRAVEL	350.00	DA-5110-4	E Maintenance of Roads; Contractual	R		06/11/24	06/11/24	06/11/24		91366
24-00405	06/11/24	SOMME005 SOMMER BARTLETT										
		1 SAND TOYS/SUMMER REC	14.98	A0-7140-4	E Recreation Contractual	R		06/11/24	06/11/24	06/11/24		
24-00406	06/11/24	WELLS015 WELLS FARGO FINANCIAL SVCS LLC										
		1 COPIER LEASE	258.85	A0-1620-4	E Operations of Plant/Bldgs - Contractual	R		06/11/24	06/11/24	06/11/24		5029853220

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24-00407	06/11/24	FLAGG005 WENDY FLAGG	1 MAY MILEAGE	221.10	A0-1410-40	E	Town Clerk Contractual		R	06/11/24	06/11/24		MAY 2024
24-00408	06/11/24	FLAGG005 WENDY FLAGG	1 POSTAGE	23.36	A0-1670-4	E	Central Printing & Mailing - Contractual		R	06/11/24	06/11/24		
			2 BATHROOM REP KIT	10.36	A0-1620-4	E	Operations of Plant/Bldgs - Contractual		R	06/11/24	06/11/24		
				33.72									
24-00409	06/11/24	VERIZ005 VERIZON WIRELESS	1 CELL PHONES	16.98	A0-1355-40	E	Assessor Contractual		R	06/11/24	06/11/24		
			2 CELL PHONES	79.55	A0-5010-40	E	Highway Admin. Contractual		R	06/11/24	06/11/24		
			3 CELL PHONES	34.84	A0-8010-4	E	Zoning Contractual		R	06/11/24	06/11/24		
				131.37									
24-00410	06/11/24	WILLI015 WILLIAMSON LAW BOOK COMPANY	1 HWY PAYROLL SOFTWARE SUPPORT	1,014.00	A0-5010-2	E	Highway Admin - Equipment		R	06/11/24	06/11/24		201609
Total Purchase Orders:				64	Total P.O. Line Items:	91	Total List Amount:	154,906.37	Total void Amount:	0.00			

Totals by Year-Fund						
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total	
General Fund	4-A0	40,412.66	0.00	0.00	40,412.66	
Highway Townwide	4-DA	68,142.11	0.00	0.00	68,142.11	
Water District 1	4-F0	2,015.76	0.00	0.00	2,015.76	
Water District 2	4-FH	2,015.75	0.00	0.00	2,015.75	
Special Lighting Fund	4-SL	532.07	0.00	0.00	532.07	
Trust & Agency	4-TA	0.00	0.00	1,049.52	1,049.52	
	Year Total:	113,118.35	0.00	1,049.52	114,167.87	
Sewer Capital Fund	X-HF	40,738.50	0.00	0.00	40,738.50	
	Total of All Funds:	153,856.85	0.00	1,049.52	154,906.37	

Monthly Statement to the Supervisor

To the Town Board of the Town of Henderson
Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of
all monies received and disbursed by me, as Supervisor, during the month of May 2024.

Receipts

<u>Source</u>	<u>Description</u>	<u>Amount Received</u>
<u>General Fund - Townwide</u>		
5/16/2024 Town of Henderson	Clerk - Mooring Fees	\$700.00
5/16/2024 Town of Henderson	Clerks - Transfer Tickets	\$2,510.00
5/16/2024 Town of Henderson	Clerks - Zoning Fees	\$325.00
5/16/2024 Town of Henderson	Clerk - Dog Licenses	\$109.04
5/16/2024 Town of Henderson	Clerk - Vital Statistics	\$50.00
5/16/2024 Town of Henderson	Clerk - Clerk Fees	\$50.00
5/16/2024 Town of Henderson	Justice Report - Yonkovig	\$183.00
5/16/2024 Town of Henderson	Justice Report - McCrea	\$830.00
5/29/2024 Northstar	Scrap Metal	\$424.00
5/3/2024 St Pauley	Scrap Metal	\$13.25
5/31/2024 Watertown Savings Bank	Savings Interest	\$14.65
		<u>\$5,208.94</u>
<u>Highway Fund - Townwide:</u>		
5/16/2024 Heidelberg	Refund	\$120.59
5/29/2024 Henderson Fire District	Fuel Payment	\$897.76
5/31/2024 Watertown Savings Bank		\$16.70
		<u>\$1,035.05</u>
<u>Water District #1 Fund F</u>		
5/16/2024 Town of Henderson	Clerks - Metered Water	\$986.99
5/16/2024 Town of Henderson	Clerks - Interest/Penalties	\$63.40
5/16/2024 Town of Henderson	Clerks - Coin/Truck Water	\$432.00
5/31/2024 Watertown Savings Bank	Savings Interest	\$8.78
		<u>\$1,491.17</u>
<u>Water District #2 Fund FH</u>		
5/16/2024 Town of Henderson	Clerks - Metered Water	\$648.75
5/16/2024 Town of Henderson	Clerks - Interest/Penalties	\$11.80
5/16/2024 Town of Henderson	Clerks - Coin/Truck Water	\$432.00
5/31/2024 Watertown Savings Bank	Savings Interest	\$4.55
		<u>\$1,097.10</u>
<u>Sewer Dist 1 Capital Projects Checking HF</u>		
5/14/2024 Transfer	From Svings to Cking	\$12,298.00
<u>Library Fund</u>		
5/31/2024 NO ACTIVITY		\$0.00
<u>Henderson Fire District Fund SF</u>		
5/31/2024 NO ACTIVITY		\$0.00
<u>Street Lighting Fund SL</u>		
5/31/2024 Watertown Savings Bank	Savings Interest	\$0.43
<u>Smithville Fire District Fund SM</u>		
5/31/2024 NO ACTIVITY		\$0.00
<u>Trust & Agency</u>		
5/2/2024 PR 5-2-2024	Payroll Deductions	\$9,973.99
5/16/2024 PR 5-16-2024	Payroll Deductions	\$10,597.38
5/30/2024 PR 5-30-2024	Payroll Deductions	\$10,314.72
		<u>\$30,886.09</u>
Total Receipts		\$52,016.78

Dated June 11, 2024

Edwin Glaser, Supervisor, Town of Henderson

Monthly Statement to the Supervisor

To the Town Board of the Town of Henderson
Pursuant to Section 119 of the Town Law, I hereby render the following detailed statement of
all monies received and disbursed by me, as Supervisor, for the month of May 2024.

<u>Source</u>		DISBURSEMENTS	Amount Expended
<u>General Fund A – Townwide:</u>			
5/14/24	Abstract #5	Bills	\$76,278.61
5/2/24	Town Officials	PR 5-2-2024	\$14,089.77
5/16/24	Town Officials	PR 5-16-2024	\$14,580.37
5/30/24	Town Officials	PR 5-30-2024	\$13,769.22
			<u>\$118,717.97</u>
<u>Highway Fund DA- Townwide:</u>			
5/14/24	Abstract #5	Bills	\$29,138.71
5/2/24	Town Officials	PR 5-2-2024	\$14,564.20
5/16/24	Town Officials	PR 5-16-2024	\$14,784.18
5/30/24	Town Officials	PR 5-30-2024	\$16,531.26
			<u>\$75,018.35</u>
<u>Water Dist #1 Fund F:</u>			
5/14/24	Abstract #5	Bills	\$1,835.01
5/2/24	Town Officials	PR 5-2-2024	\$476.14
5/16/24	Town Officials	PR 5-16-2024	\$230.09
5/30/24	Town Officials	PR 5-30-2024	\$202.27
			<u>\$2,743.51</u>
<u>Water Dist #2 Fund FH</u>			
5/14/24	Abstract #5	Bills	\$2,460.00
5/2/24	Town Officials	PR 5-2-2024	\$421.57
5/16/24	Town Officials	PR 5-16-2024	\$230.09
5/30/24	Town Officials	PR 5-30-2024	\$202.27
			<u>\$3,313.93</u>
<u>Sewer Dist 1 Capital Projects HF</u>			
5/14/24	Abstract #5	Bills	\$12,298.00
<u>Library - L</u>			
5/31/24	NO ACTIVITY		\$0.00
<u>SF Henderson Fire District</u>			
5/31/24	NO ACTIVITY		\$0.00
<u>SL Special Lighting Dist Fund</u>			
5/14/24	Abstract #5	Bills	\$39.19
<u>SM Smithville Fire District Fund</u>			
5/31/24	NO ACTIVITY		\$0.00
<u>TA Trust & Agency</u>			
5/14/24	Abstract #5	Bills	\$1,049.52
5/2/24	Town Officials	PR 5-2-2024	\$8,809.55
5/16/24	Town Officials	PR 5-16-2024	\$9,438.14
5/30/24	Town Officials	PR 5-30-2024	\$11,064.12
			<u>\$30,361.33</u>
<u>Total Disbursements:</u>			<u>\$242,992.28</u>

Dated June 11, 2024

Ed Glaser, Supervisor, Town of Henderson

Henderson / Ellisburg summer recreation program 2024

Summer Recreation 2024 staff:

Director – Sommer Bartlett

Asst Director – Neva Bettinger

Counselors:

Kiah Duger

Jeremy Mc Grath

Ella Wainwright

Trey Wainwright

Alternates :

Cullen McNitt

Raegan Riordan

2024 Town of Henderson Long Range Plan Rev.0

Approval: see Town Board minutes 5/14/2024

Identifying items out 10 to 20 years that the town needs or wants to accomplish. These would be big picture items that would provide direction for the town. These would be assigned to calendar years that we expect to have these implemented. The level of planning detail would increase as we get closer to the date. Adjustments are made as needed.

The Highway Department and Water district should have separate detailed long-range Capital (AMP) and Maintenance plans (and budgets) addressing their particular area of responsibility.

Oversight:

- Standard agenda item for updates at monthly town board meetings for current calendar year subject(s)
- Agenda item for updates at March & September town board meetings for following calendar year subject(s)
- Annual workshop in January to review and revise Long Range Plan

2024

- Sewer District #1
- Conduct Comprehensive Plan -

2025

- Sewer District #1
- Develop Hamlet Revitalization Plan
- Develop Harbor Revitalization Plan
- Externally performed comprehensive town financial audit

2026

- Sewer District #1
- Water District #3 (Complete overlap with SD#1)

2027

- Water District #3 (Complete overlap with SD#1)
- Tax Reassessment

2028

- Sewer District#2/Water District#4 (complete waterfront coverage out to the Cut)

2029

- Sewer District#2/Water District#4 (complete waterfront coverage out to the Cut)

Potential Inputs

-Establish schedule for periodic Tax Reassessment (last performed 2014)

*NY State recommends every 4 years

-Establish schedule for periodic Comprehensive Plan performance

Recommend every 10 years

Town Law Section 272-A Town comprehensive plan

10. Periodic review. The town board shall provide, as a component of such proposed comprehensive plan, the maximum intervals at which the adopted plan shall be reviewed.

-Establish schedule for externally performed comprehensive town financial audit

-last NYS performed in 2010. School Districts are required every 5 years, determine the optimum for Town of Henderson

* <https://www.tax.ny.gov/pit/property/learn/reassess.htm>

The *Aid for Cyclical Reassessments* program encourages localities to provide fair assessment to protect their initial investments in quality assessment rolls. To be eligible, assessing units must commit to conducting reappraisals of all property at least once every four years. Up to \$5 per parcel is available in the year of a full reappraisal.

Pro-Housing Communities Model Resolution

Any city, town, or village government in New York State can take part in addressing the housing crisis by adopting the Pro-Housing Communities pledge. The resolution must be adopted as written below by the highest body of elected officials (e.g., town board or council). The final resolution document must include a signature from the municipal clerk verifying the authenticity of the resolution and indicating the date of passage. Local governments should then designate a primary contact person to complete the online registration form and upload the resolution as part of their submission to the Pro-Housing Communities program by following the steps at [new HCR website section].

RESOLUTION No: [INSERT RESOLUTION NUMBER]

[Member of highest body of elected officials] _____ moved and [other member of highest body of elected officials] _____ seconded that

WHEREAS, the City/Town/Village of _____ (hereinafter “local government”) believes that the lack of housing for New York residents of all ages and income levels negatively impacts the future of New York State’s economic growth and community well-being;

WHEREAS, the housing crisis has negative effects at regional and local levels, we believe that every community must do their part to contribute to housing growth and benefit from the positive impacts a healthy housing market brings to communities;

WHEREAS, we believe that supporting housing production of all kinds in our community will bring multiple benefits, including increasing housing access and choices for current and future residents, providing integrated accessible housing options that meet the needs of people with sensory and mobility disabilities, bringing economic opportunities and vitality to our communities, and allowing workers at all levels to improve their quality of life through living closer to their employment opportunities;

WHEREAS, we believe that evidence showing that infill development that reduces sprawl and supports walkable communities has significant environmental and public health benefits; and

WHEREAS, we believe that affirmatively furthering fair housing and reducing segregation is not only required by law, but is essential for keeping our community strong and vibrant;

NOW, THEREFORE, IT IS HEREBY RESOLVED that City/Town/Village of _____, in order to take positive steps to alleviate the housing crisis, adopts the Pro-Housing Communities pledge, which will have us endeavor to take the following important steps:

1. Streamlining permitting for multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.
2. Adopting policies that affirmatively further fair housing.
3. Incorporating regional housing needs into planning decisions.

4. Increasing development capacity for residential uses.
5. Enacting policies that encourage a broad range of housing development, including multifamily housing, affordable housing, accessible housing, accessory dwelling units, and supportive housing.

WHEREAS NY State law Public Officers (PBO) CHAPTER 47, ARTICLE 7 Section 106 "Minutes" provides the minimum requirements for Town Board meeting minutes.

WHEREAS The Town of Henderson Local Law Chapter 37 "Meetings" provides additional requirements regarding New Action Items and Open Action Items from previous meetings.

THEREFORE, BE IT RESOLVED that the Meeting Minutes content and posting be implemented as follows:

The content of meeting minutes will contain the minimum from Section 106 and not normally more that what is required in Section 106 of PBO Chapter 47, Article 7.

New Action Items and remaining Open Action Items are included in the meeting minutes.

Status reports from major Capitol Projects are included in the minutes as attachments when provided by the Project Manager.

Meeting Minutes Posting Process

- 1) The Town Clerk generates minutes from town board meetings.
- 2) The Town Clerk publishes the draft minutes to the town board within 3 business days of the town board meeting for review.
- 3) The Town Board has 3 business days to review the minutes and provide feedback. If no feedback is given within 3 business days the minutes can be published, as draft, on the website. If feedback is given Town Clerk will incorporate the Town Board's feedback.
- 4) The Town Clerk publishes the draft minutes on the website on the 7th business day, with the minutes clearly labeled as draft.
- 5) Minutes are formally approved at the next Town Board meeting and the Town Clerk officially publishes the minutes in final form on the website within 5 business days of the town board meeting.

Town of Henderson FOIL Strategy

WHEREAS Access to public information should be simple. Freedom of Information Laws and the New York Open Meetings Law make access to public records a right.

WHEREAS When government operates openly and honestly, the residents can hold elected officials accountable, fulfilling duties as an informed citizenry. Access fosters responsive, accountable government, stimulates civic involvement, and builds trust in government.

WHEREAS Government is the public's business and that the public, individually and collectively and represented by a free press, should have access to the records of government in accordance with the provisions of Public Officers Law Article 6 (Sections 84-90)

WHEREAS By publicly posting information proactively this will reduce the administrative burden of the government staff.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town of Henderson:

Establishes the most liberal FOIL policy allowed under state law. Default should be to release information when not prevented by Public Officers Law Article 6 (Sections 84-90)

Will use redaction methods to protect personal and proprietary information so that the document can be released.

PROPOSED LOCAL LAW REVISION

Chapter 27 Investment Policy

§ 27-7. Designation of depositories.

The banks and trust companies authorized for the deposit of moneys up to the following maximum amounts are:

~~Depository Name~~ ~~Maximum Amount~~ ~~Officer~~

~~Key Bank of New York~~ ~~No limit~~ ~~Supervisor~~

Approved annually by Resolution at the Organizational Meeting

PROPOSED LOCAL LAW REVISION

CHAPTER 73

BOATING

73-9. Prohibited acts.

The following uses and activities are declared to be prohibited at the Town of Henderson boat launching ramp area on the shore of Lake Ontario without prior authorization from the Henderson Town Board.

- 1. Swimming*
- ~~*2. Fishing*~~
- 2. Overnight camping*
- 3. Open fires*
- 4. Overnight parking*
- ~~*5. Any activity or use from one hour after sunset to one hour before sunrise*~~